

**CLASSIFICATION:** MARINE PATROL OFFICER TRAINEE

**Class Code:** 6091-14

**Date Established:** 04-03-89

**Occupational Code:** 3-3-3

**Date of Last Revision:** 07-24-13

**BASIC PURPOSE:** To perform law enforcement duties under the direct supervision of a designated superior by patrolling public waters and enforcing boating laws and regulations.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

- Under direction, patrols public water bodies and inspects private and commercial boats for compliance with safety regulations.
  - Checks spar buoys and flashing light beacons for proper placement and operation.
  - Investigates boating accidents, complaints, and calls for service from the public.
  - Arrests suspects forcibly if necessary, using handcuffs and other restraints; subdues resisting suspects using maneuvers, approved weapons, and hands and feet in self-defense.
  - Writes investigative and other reports including sketches, citations, affidavits, complaints and warrants.
  - Responds to water emergencies on inland/coastal waters.
  - Testifies as a witness in District Court.
  - Assists in traffic control at major waterborne events.
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**DISTINGUISHING FACTORS:**

**Skill:** Requires skill in applying instructions to accomplish different job functions OR in operating machines for a variety of different purposes.

**Knowledge:** Requires understanding and using business or trades vocabulary or basic arithmetic to perform standard operating procedures.

**Impact:** Requires responsibility for contributing to agency objectives by ensuring the accuracy of support activities within one or more organizational units. Errors at this level affect the work of others or have measurable monetary consequences, and require immediate verification and correction in order to complete succeeding work operations.

**Supervision:** Requires no supervision of employees or functions.

**Working Conditions:** Requires performing regular job assignments in an extremely disagreeable or dangerous working environment with continuous exposure to an uncontrollable number of hazardous elements, including occupational accidents, injuries, or diseases which result in total disability or death.

**Physical Demands:** Requires medium to heavy work, including continuous physical exertion such as frequent bending, lifting, or climbing.

**Communication:** Requires explaining facts, interpreting situations, or advising individuals of alternative or appropriate courses of action. This level also requires interviewing or eliciting information from state employees or members of the general public.

**Complexity:** Requires a combination of job functions to establish facts, to draw daily operational conclusions, or to solve practical problems. This level also requires providing a variety of alternative solutions where only limited standardization exists.

**Independent Action:** Requires making a limited number of choices in selecting among alternative courses of action under supervisory guidance and in performing job functions according to a variety of prescribed policies or procedures.

**MINIMUM QUALIFICATIONS:**

**Education:** Completion of high school, G.E.D. or its equivalent.

**Experience:** No experience required, however, experience in operating power or sail boats is desirable.

**License/Certification:** Current Red Cross Multi-Media First Aid Certificate or its equivalent as determined by the Chief or Deputy Chief, Marine Patrol Section. Within six months, applicant must successfully complete requirements to be certified as a part-time police officer by the New Hampshire Police Standards and Training Council unless already certified and certification is still in effect. Must possess a valid New Hampshire Boating Education Certificate and a valid motor vehicle driver's license.

**SPECIAL REQUIREMENTS:**

1. Must be at least eighteen (18) years of age on date of appointment.
2. Must be in good physical condition; applicants selected for employment must submit a physician's statement of health prior to employment.
3. Must be able to pass a 50 yard free style swim test or have a current certificate of swimming ability containing this requirement.
4. Must be willing to accept employment in assigned geographic location.
5. Must pass written, navigation performance, and physical aptitude and agility examinations administered by the Division of Safety Services.
6. Must successfully complete specified in-house Marine Patrol training.

**RECOMMENDED WORK TRAITS:** Considerable knowledge of agency rules and regulations governing the Bureau of Marine Patrol. Knowledge of state provisions for emergency situations. Knowledge of the laws of arrest and evidence. Knowledge of state laws relating to the enforcement of criminal boating laws. Knowledge of criminal identification techniques and methods to identify and preserve evidence. Knowledge of the principles and methods of crime and boating accident investigation. Knowledge of probation, parole and court procedures, including court decisions pertaining to law enforcement. Elementary knowledge of criminal behavior. Skill in presenting oral and physical evidence in court. Skill in proper interviewing and interrogating techniques. Skill in making quick, accurate decisions. Skill in the proper use and care of firearms. Skill in conducting investigations and in recognizing, identifying and preserving evidence of crime. Skill in using police communications equipment. Skill in life saving techniques. Ability to perform physically demanding tasks. Ability to operate a motor vehicle and various types of powerboats safely and at high speeds. Ability to learn the use of firearms and other law enforcement equipment. Ability to exercise tact, diplomacy and impartiality in relation to others. Ability to make decisions based on common sense and good judgment. Ability to resolve stressful situations. Ability to comprehend and comply with written and oral directions. Ability to comply with and enforce federal, state and local laws. Ability to increase competency through training and instruction. Ability to communicate orally and in writing. Ability to take orders and accept supervision. Ability to withstand long periods of uninterrupted work. Ability to react quickly and calmly in emergency situations. Ability to establish and maintain effective working relationships with federal, state, county and local agencies. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

**DISCLAIMER STATEMENT:** This class specification is descriptive of general duties and is not intended to list every specific function of this class title.